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C.U.P.S.' Constitution

(revised September 25th, 1995)

Part 1: Name & Objectives

Article I: Name

The name is to be the *Concordia University Pagan Society.*
The acronym shall be *CUPS.*

Article II: Objectives

- To promote and demystify Paganism.
- To provide educational / informative workshops.
- To hold meetings and discussion panels.
- To have group sessions for healing and meditation.
- To welcome students to experience Pagan life (as was in history) through social gatherings, events and drama productions.
- To welcome students to experience Modern Pagan life through social and educational gatherings.

Part 2: Membership

Article I: Regular Member

Any student registered at Concordia University (full-time, part-time) with a valid ID, who agrees with the stated objectives, who wishes to actively and regularly participate in the club will be considered a regular member ... providing that they regularly attend meetings. Regular members have full speaking and voting rights. Regular members may be voted into executive, regular and honourary, positions.

Article II: Honourary Member

Any student, independent student, former student, and non-student wishing to be part of this club and agreeing to this constitution will be considered a honourary member. These members will also be granted speaking and voting rights; honourary members may not be voted into regular executive positions but may be appointed an honourary executive position.

Article III: Rights, Privileges and Duties of Members

1. All members may attend and participate in any and all General Meetings. This includes voting, elections and freedom of speech.

2. All members and non-members are welcome to participate in any of the activities set up by this club. All members may participate in the organization of these activities.

3. All members have the right to examine all records of this club and may request and receive copies of this Constitution and any other official document of this club.

4. Any Regular member has the right to be a candidate for and be elected for any office of this club.

5. Any member may claim his/her rights as guaranteed by CSU and may claim such before CSU/Concordia's Judicial Board.

6. Each member has the responsibility to abide by this constitution.

Part 3: The Executive

Article I: Composition of the Executive

The Executive will consist of the Regular and Honourary Executive who guide the actions of the club.

The Regular Executive will consist of:

- President
- Vice President
- Pursewarden
- Scribe

The Regular Executive can only be regular members and are elected in office once per year in accordance to the rules and regulations of the CSU. The Regular Executive guide the actions of the club but are responsible to the members of the club.

The Honourary Executive will consist of the heads of the club's various guilds (committees). They are appointed by the Regular Executive and are responsible to the Regular Executive. An Honourary Executive may be either a regular member or a honourary member.

Currently there are three guilds:

- Public Relations
- Warders'
- Writers'

This number may be amended (more guilds added) as the need arises but must be ratified

by a General meeting.

Article II: Duties of the President

1. Preside at all General and Executive meetings.

2. Serve as the principle spokesperson to the CSU and any other organization or individual for CUPS.

3 Serve as the principle spokesperson to CUPS including appointment and / or recruiting members to perform required functions or representations.

4. Must assure that the Executive elections will be held in accordance with this constitution and with the CSU's Electoral Regulations.

5. Be one of the Signing Officers for CUPS.

6. Organize scheduling of events / workshops and procedures there of.

7. Ensure that all events / workshops are run in accordance with this constitution and the CSU's rules and regulations.

Article III: Duties of the Vice President

1. Preside at all General and Executive meetings and represent the President when the President is absent.

2. Maintain a current, updated membership list.

3. Maintain the club's office and all properties of the club.

4. Be responsible for the key to the club's office.

5. Make sure the club's members have access to the library.

6. Maintain contact with the McGill Pagan Society.

Article IV: Duties of the Pursewarden

1. Responsible for all financial transactions and ensure that such are in accordance with the CSU's Financial Policies.

2. Orderly maintenance of the club's financial records.

3. Be a Signing Officer (along with the President) for the club's bank account.

Article V: Duties of the Scribe

1. Attend all General and Executive meetings to take the minutes.

2. Maintenance of the minutes of the meetings.

3. Maintenance of the club's files.

4. Provide copies of the CUPS' Constitution and other official document to all members upon request.

5. Keep members up-to-date of all club's events.

Article VI: Duties of the Public Relations Guild

1. Be the spokesperson to all non-members and other organizations second to the President.

2. Responsible for any information tables and other club's promotions.

3. Be present at Orientation Week to promote club.

4. Responsible for the maintenance of the club's World Wide Web site.

5. Responsible for the distribution of all of the club's ads for its events.

Article VII: Duties of the Warder's Guild

1. Provide security for all of the club's events.

2. Help avoid misunderstanding of Pagan rituals by representing the Public Relations Guild during rituals in order to provide the club's members with an environment conductive to worship.

Article VIII: Duties of the Writer's Guild

1. Responsible for the publishing ***Spiral Quest***, the club's newsletter, one issue per semester.

2. Responsible for the creation of all advertising for the clubs events.

3. Responsible for acquiring and printing of ads for *Spiral Quest*.

Part 4: Elections, Replacements and Impeachment

Article I: Eligibility of Candidates for Executive Offices

1. All candidates for the Regular Executive must be Regular members of the club.

2. All candidate for the Honourary Executive must be either Regular members or Honourary members.

Article II: Election Procedures

1. All elections must be held according to the CSU's Electorial Regulations.

2. There must be at least one election per year for each of the Regular Executive offices while the Honourary Executive must be reexamined by the newly elected Regular Executive.

3 No one person hold more than one executive position at a time.

Article III: Replacement of President Before Normal Expiration of Mandate

In the event of such presidential vacancy, the Vice-President assumes the regular office of President and completes that term until the next election. In such a case, the office of Vice-President becomes vacant. CSU must be informed of the change.

Article IV: Replacement of Other Executive Officers

1. In case of a vacancy of any of the offices' of the Regular Executives, replacement may be recruited by the Executive (and thus must be ratified by a majority vote at the next General Meeting) or through a by-election. The new officer holds this office until the next election.

2. In case of a vacancy of any of the offices' of the Honourary Executive, replacement may be recruited by the Regular Executive and ratified by a majority vote of the Regular Executive. The new officer holds this office until the next election when a new Regular

Executive is voted in and the position is reviewed.

Article V: Impeachment of Executive Officers

An Executive may be removed from office for violation of this Constitution, CSU's Constitution, internal and / or external regulations and / or serious neglect of duties.

In the event of such charges, the following must be observed...

1. A petition of impeachment against the President, stating the charges, must be signed by at least four (4) Regular Members and be presented to the CSU / Concordia's Judicial Board who will oversee a special meeting where a ⅔ majority vote will decide. If denied, the President remains in office. If sustained, the Presidency is considered vacant.

2. A petition of impeachment against any other officer (Regular and Honourary), stating the charges, must be signed by at least three (3) Regular Members and presented to the President who must call a special meeting to consider the petition. A ⅔ majority vote may impeach the accused officer. Otherwise, the officer remains in office.

3. In all cases of impeachment, the CSU / Concordia's Judicial Board must be informed.

Part 5: Meetings

Article I: General Meetings

1. A General Meeting is the final governing body of this club. Reasonable attempts must be made to invite each and every member to attend. Reasonable attempts must be made by members to attend when invited. Decisions of a General Meeting are binding on this club.

2. There must be at least one General Meeting per semester (Fall, Winter, Summer).

3. Proper notice of a General Meeting must be given at least six (6) school days in advance and must clearly indicate date, time and place of meeting.

4. Quorum of a General Meeting is a minimum of five (5) members.

5. A General Meeting may be called by any executive or by a previous General Meeting.

6. A Special General Meeting to discuss specific issues may be called by any executive or by three (3) Regular Members.

7. In all cases, the President and / or Vice-President must be informed with one or the other in attendance for a General Meeting to occur.

Article II: Executive Meetings

1. Called at least once per semester (Fall, Winter, Summer).

2. Called to update and go over official documents and financial records.

3. Must have a minimum of two (2) executives (either regular or honourary), one of which must be either the President or the Vice-President.

Part 6: Decorum and Regulations

Article I: Orderly Procedures

The rules contained in *Robert's Rules of Order* (latest edition) shall govern this club wherever applicable and they do not conflict with this Constitution, Internal Regulations or with CSU policy.

Article II: Internal Regulations

1. These are "in-house" policies ranking below this Constitution but above all other motions, resolutions within this club.

2. Internal Regulations may be adopted or amended by a simple majority vote of present members during a General Meeting.

3. They may not be inconsistent with this Constitution, CSU By-laws or Policies nor those of Concordia University.

4. A copy of these regulations must be provided to the CSU.

Article III: Constitutional Amendments and Interpretations

1. This Constitution may be amended by:
   a) a ⅔ vote of members present during a General Meeting;
   or b) a majority vote in a referendum.

2. All amendments are subject to approval by CSU / Concordia Judicial Board.

3. If a dispute over a Constitutional interpretation cannot be settled in a General Meeting then the question will be referred to the CSU / Concordia Judicial Board.

Article IV: Discrimination

This club shall not unjustly discriminate against any person according to race, colour, creed, age, sex or sexual orientation; nor violate the Canadian or Quebec Charter of Human Rights. Discrimination will not be tolerated within this club and is punishable by impeachment (for executives), suspension or expulsion (for members), or may even be taken to the authorities.

Article V: Sexual Harassment

Sexual harassment will not be tolerated in this club and is treated the same as Discrimination.

Article VI: Language

All official documents will be available in both English and French. Documents in other languages will be provided on special request.

CUPS' In-House Policies

1. *Merry Meet* song shall be sung before all of the club's activities.

2. There will be pot-luck feasting after every esbat and sabbat ritual unless otherwise stated.